



ASHLIE E. WOLF  
Executive Director

EQUAL HOUSING OPPORTUNITY

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## ***NORTH BROOKFIELD HOUSING AUTHORITY***

271 NORTH MAIN STREET  
NORTH BROOKFIELD, MASSACHUSETTS 01535  
(508) 867-2826 FAX: (508) 637-1441

**AGENDA FOR THE NBHA MEETING**  
**Monday November 22, 2021 @ 1:30 PM**  
**271 North Main Street: Community Room**  
**North Brookfield, MA 01535**

### Call to Order:

1. Review of the minutes from the October 26, 2021, meeting.
2. Review of accounts payable for November 2021.
3. Review of the Monthly Expense Reports for October 2021.

### A. Program Reports 667 & 705

1. Accounts Receivable Adjustments-October 2021.
2. Vacancy Review.
3. DHCD Public Housing Notice 2021-21.
4. **Board Vote: K & G Remodeling as the Lowest Responsible Bidder in the amount of \$39,850, including alternate #1 for 667 Project 198042 Roof Replacement Buildings 9 & 10.**
5. **Board Vote: Approval of Certificate of Substantial Completion for Project 198041 Grove Street Stair Treads.**
6. **Board Vote: Approval of Certificate of Final Completion with a final payment of \$41,667.00 for Project 198041 Grove Street Stair Treads.**
7. Yard and Porch Policy review/discussion.

### B. Executive Director's Report

1. Project Updates.
2. FYE 2021 Budget Revision #1 approved.
3. FYE 2022 Budget approved.
7. Holiday Party Updates.

### C. Chairman's Announcements

### D. Commissioner's Forum

### E. Tenant Participation



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**NOTICE OF BOARD MEETING**

**A meeting of the:** North Brookfield Housing Authority

**Will be held:** 271 North Main Street-Community Room

**On:** Monday the 22nd day of November 2021 at 1:30 pm.

Provisions of Chapter 303 of the Act of 1975

**Agenda:** Attached

Agenda items listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may be discussed, and other items not listed may be brought up for discussion to the extent permitted by law.

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*Ashlie E. Wolf*  
*Executive Director*  
Signature of Board, Committee, Etc.

**Date:** \_\_\_\_\_

**Hour of Filing:** \_\_\_\_\_

**Signature:** \_\_\_\_\_