

North Brookfield Council on Aging  
Meeting Minutes  
February 12, 2024  
North Brookfield Senior Center, 29 Forest St., North Brookfield, MA

Present: Judy Manning, Florine Martel, Mary Waytina, Kate Norrie, Dottie Revene  
Absent: Tara Hayes  
Also Present: Michelle Thayer, Director; Courtenay Rivera, Program and Outreach

Meeting was opened at 2:08 by Judy Manning, Chair  
Review of January minutes. Motion made to accept January minutes. Florine Martel moved and Mary Waytina seconded. Motion carries.

Director's Report:

The final walkthrough for the roof repair was held. Additional work still needs to be completed. There is a leak between the gutter and building that needs to be fixed. Currently no repair date is set. The contractor needs a dry day and an adequate temperature.  
Michelle met with the grant committee to discuss the side entrance and renovations for a new ramp. The kitchen sink backed up from a block in the grease trap. It's a serious issue as it was discovered the block goes back to the sewer line and also the latest sink installation is not up to code. As of February 12th, three plumber visits had been made for repairs. Sink is not currently usable and meals have been postponed until repairs are complete. The Friends will be giving the center \$1000 towards the repairs and the remainder will be paid from the state grant money.  
Courtenay is scheduled to take the serve safe exam on February 19<sup>th</sup>.  
The patron computer is now at the center. Michelle has requested funds from Friends for a printer. Motion made to accept the Director's report. Kate Norrie moved and Mary Waytina seconded. Motion carries.

Program and Outreach report:

Weekly lunches resumed on January 3<sup>rd</sup>. There is a steady flow of patrons signing up for meals. A corned beef dinner will be held in March with a \$5.00 cost. All meals will be capped at 25 patrons. Seth Petraitis will be cooking monthly, and beginning in March the center will have an additional three cooks. Each cook will be responsible for one meal per month. Courtenay is working on a volunteer policy for the kitchen.  
The center was able to hold two of the three Monday events. Music Bingo on the 29<sup>th</sup> was cancelled due to weather. Cornhole and Hole in One Putting took place on the 15<sup>th</sup> and 22<sup>nd</sup>. Art classes took place on the 11<sup>th</sup> and 25<sup>th</sup>. An additional blood pressure clinic has been added to the schedule. This is in conjunction with the Leicester Board of Health and also includes a blood glucose clinic.  
Outreach visits have not been scheduled in part due to weather and the need for Courtenay to be at the Center. Courtenay is seeing people in her office on a regular basis. The SHINE rep is scheduled to be at the Center once a month as needed. Looking to possibly bring back line dancing and a cornhole team may be in the works.

Upcoming events:

February 21 - Rescheduled Valentine's Day Lunch

February 26 -Music Bingo

March 5 - Closed for elections

March 6 – Tri Valley will be in to talk about the services they offer

March 14 – Hip Hop Chair Exercise

March 20- Davis Bates (music and storytelling)

March 25 – Music Bingo

Motion to adjourn at 2:57. Judy Manning moved and Mary Waytina seconded. Motion carries

Next meeting to be held on 3/11/24.

Respectfully Submitted,

Kate Norrie