

## North Brookfield Board of Health Meeting Minutes

Date: 10.18.23

Members (checked if present)

Ethan Melad	•
Doug Borowski	•
Jillian Phillips	•

Meeting Called to order: 6:33 pm

Meeting Adjourned: 7:46 pm

1. The Board voted in favor to approve the minutes from the August and September meetings.
2. Reviewed and discussed account balances and permits granted to date. No questions.
3. New Correspondence:
  - a. Received a plowing quote from David Jones for this winter. Will compare pricing to last year and check to see if the Highway Department can plow transfer station. Decision tabled to next meeting.
  - b. Someone from Planet Aid reached out about placing bins. Informed them that BOH has no control or permitting requirements. Planet Aid should reach out to the locations they wish to place bins directly.
4. Old Business:
  - a. 85 cases of small trash bags were delivered 10/18/2023. The stock of large bags is still sufficient.
  - b. The flu vaccine clinic at the senior center is on 11/2/23 from 9am-2pm. Miriam from LRPHC coordinated it with VNA. The Covid & Flu clinic will be at the elementary school on 11/8/23 from 2:45pm-6pm. This is coordinated through Hannaford.
5. New Business:
  - a. The board voted unanimously to reappoint Megan Canavan as the animal inspector, she will need to fill out the required paperwork. Megan will continue to receive a stipend in December and June. Megan agreed that it would be beneficial to allow Second Chance to appoint another animal inspector from their clinic, for their clinic, Ethan will reach back out to discuss with them. It is almost time for barn inspections, Megan is ready to go with a barn book and will send copies of reports to the BOH for filing.
  - b. Landfill Swales contract- waiting to hear back from Weston Sampson accepting the rewritten contract. It has been approved by insurance.
  - c. Recently received the Recycling Center Inspection report, will have to prepare and send in the DEP form. The landfill will be inspected as well once it is mowed.
  - d. Discussed the desire to incorporate some sort of tobacco control, funding is limited.
  - e. Discussed potential uses of existing grant funds. There is money left in the NAACHO grant account as well as the RDP grant account. Some potential uses could be recycling center repairs and improvements, offering wellness services, and purchasing a large format scanner, the board will continue to gather ideas and determine the best way to spend funds.
6. New Business Unforeseen
  - a. Discussed the opioid funds, could be beneficial to look into receiving access to them, but it is not technically BOH's money. Talked about discussing the topic with BOS to see what can be done with the funds.
  - b. Jillian mentioned the potential of being able to obtain and place Narcan in various places around town, will look into this further.
7. Meeting Adjourned at 7:46 pm