

North Brookfield Board of Health Meeting Minutes

Date: 11.30.23

Members (checked if present)

Ethan Melad	•
Doug Borowski	•
Jillian Phillips	

Meeting Called to order: 6:41 pm

Meeting Adjourned: 6:56 pm

1. The Board voted in favor to approve the minutes from the October 18, 2023 meeting.
2. No new correspondences or recent permit updates.
3. Old Business
 - Vaccine Clinics: took place earlier in the month.
 - Tobacco Control: no updates yet.
 - Grant Funds: no further updates.
4. New Business
 - Inspector Update: will follow up with McKenzie on recent OTCs to determine if further action is necessary.
 - Recycling Update: the Board voted in favor to approve the hiring of Benjamin Mock to fill the vacant recycling monitor position.
 - Recycling Letters: the plan is to send the letters and informational flyer to all residential addresses, hopefully some new users will be gained. Board reviewed the quotes received from Point Software. Voted in favor to accept the \$1,750 quote to send two sheets to all addresses. Next step will be to figure out what to include on each sheet.
 - Landfill Updates: Board voted to accept the plowing contract with David Jones. The landfill inspection was performed by John Pepi, however landfill has not been mowed, waiting to find out if a second inspection will be required after it is mowed. The next steps of the swales project should begin soon.
 - LRPHC: no updates.
 - Arch St.: no updates.
5. Meeting adjourned at 6:56 pm.
6. Next meeting will be in January, no December meeting.