

North Brookfield Board of Health Meeting Minutes

Date: 2.21.24

Members (green if present)

Ethan Melad	
Doug Borowski	
Jillian Phillips	

Meeting Called to order: 7:05 pm

Meeting Adjourned: 7:55 pm

1. The Board voted in favor to approve the minutes from the January 16th, 2024 meeting.
2. New Correspondence
 - Transfer Station Complaint: some complaints about not receiving notifications for closures. Ethan put together survey to create a contact list. Have to figure out best way to put the contacts into a notification system.
3. Permitting Updates
 - Inspector Report: reviewed list up permits to date and recent food inspections, no concerns.
4. Old Business
 - Recycling Center Updates: Offered workers winter gear, waiting to hear back about preference between products. The sinking trailer was looked at, was not determined to be a safety issue right now. Will have to reassess in the spring when ground thaws. Finished and submitted RDP spending and recycling report for 2023. Bid documents for the swale project are complete, voted to allow Ethan to sign off on, approved. Wooden stairs are in poor shape, Ethan ordered rolling stairs and temporarily rehabbed wooden stairs.
 - FY2025 Budget: Bob Locatelli from finance committee in attendance, had no specific recommendations but reiterated the towns' financial hardship and to look for places to save and generate more revenue. Budget will be very close to past years with some slight increases to salaries and contracts.
5. New Business
 - LRPHC Advisory Board Appointments: Have been two meetings so far, Ethan has attended, there is a draft for a new IMA for grant. Will have to reappoint advisory board representatives once new IMA is out. We still have inspectional services, but are pushing for more social services, tobacco control, etc.
 - Opioid Settlement Funds: Ethan planning to go to Select Board to discuss management of funds. Account receives disbursements yearly, so it is growing. Potential to put out a survey for desired use of funds down the road, if managed.
6. New Business Unforeseen
 - Need to renew contract with Casella in July. May be good to have conversation with other vendors, but not required.
 - Ethan submitted department report for the Town Report.
7. Meeting adjourned at 7:55 pm. Next meeting will be March 20th at 7:00 pm.