

North Brookfield Board of Health Meeting Minutes

Date: 5.17.23

Members (checked if present)

Ethan Melad	•
Doug Borowski	•
Jillian Phillips	•

Meeting Called to order: 7:00 pm

Meeting Adjourned: 8:24 pm

Minutes:

- Meeting called to order at 7:00 pm. All members present.
- Approved the minutes from 4-19-23 meeting.
- Discussed the MEMA Tabletop Training, takes place on June 22nd, Doug will attend to represent BOH.
- Received an update on prices of signs for recycling center, it will cost approximately \$1500 to replace necessary signs, up to \$3000 had been approved at last meeting.
- Reviewed food permits, only a few establishments left that need permits, will send out an additional reminder. Discussed the need for setting up stricter due dates for permitting and inspections.
- Discussed the potential opening of Camp Atwater this summer. Will need to keep monitoring opening status, they will need permits and an inspection. Someone will try to reach out using new contact information found.
- Revisited landfill swales project, never heard back from original engineer. Ethan contacted two others and will set up meetings to go over the plans and get quotes.
- Reviewed and updated the fee schedule. The board voted to accept the changes made in order to charge similar rates as nearby towns. Still need to further review porta-pottie permit and establish what events it is necessary for.
- Discussed the Town Manager position, the Board of Health supports the role of a town manager.
- Discussed an incident at the transfer station from 2022. A resident was banned but the board is reassessing to determine if resident will be allowed back. Both parties from the incident will be invited to the next meeting to discuss and make a decision.
- The board voted to approve the hiring of a recycling center monitor.
- Discussed the results of a recent farm inspection. Farm has had complaints and problems in the past. Initial inspection did not raise any huge concerns, but the board is waiting to hear back from the State.
- The Board voted to switch the time of next month's meeting to 6:00 pm.
- Meeting adjourned at 8:24 pm.