

North Brookfield Board of Health Meeting Minutes

Date: 9.18.23

Members (checked if present)

Ethan Melad	•
Doug Borowski	•
Jillian Phillips	

Meeting Called to order: 7:07 pm

Meeting Adjourned: 7:56 pm

1. Review and approve minutes of the August 16th, 2023 meeting.

- a. Tabled to next meeting.

2. Review and discuss any new correspondence.

- a. Discussed concerns of potentially unsafe home on Brookfield Rd. Will work with fire and building inspector to determine status and proceedings.

3. Old Business

- a. The board reviewed two quotes for the landfill swales project. Voted in favor (2-0) to accept the Weston & Sampson proposal. Ethan will bring to Board of Selectman for final approval and signature.
- b. John Pepi recently conducted the annual transfer station inspection. He will be conducting the landfill inspection soon as well, just waiting to gather the final required documents and have the landfill mowed. Report will be reviewed to determine where changes and improvements can be made.
- c. A new employee at the transfer station recently started, seems to be going well. Still looking to hire a 4th person.
- d. Discussed Elm St. camper issue, Ethan did visit the property. It is not much of a BOH issue, the building inspector is going to look further into the situation.

4. New Business

- a. The Board voted in favor (2-0) to approve the order of small purple trash bags, upon quote review. There are about 137 cases of large bags left, but people have been complaining about the small bags being out of stock. It should cost about \$5,000 to place a minimum small bag order.
- b. The Board voted in favor (2-0) to approve the updated Well Permit Application. It was updated to include more detailed information than before.
- c. Discussed checking the balance of the NACCHO remaining funds and determining how best to spend them.
- d. Discussed scheduling of flu and covid vaccine clinics. The school nurse reached out about holding a clinic at the school. This may be organized through the state mobile service, potentially in early November. Miriam from LRPHC is working to coordinate a clinic at the senior center through VNA, a date is still to be determined but will likely be in October.

5. New business unforeseen

- a. Discussed the need to appoint a new animal inspector, temporary or permanent. There is an animal quarantine case that needs to be overseen. Will look into options including combining with another town, seeing if Animal Control can cover, and finding individual to cover the position.

6. Meeting adjourned at 7:56 pm.