

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
August 8, 2022

Present: Don E. Smith, Vice Chairman
Kevin Valeri, Clerk
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Organization of the Board

- A motion was made by Mr. Valeri to retain current board positions, Mr. Smith Seconded the motion and all were in favor. Mr. Haddock is Chairman, Mr. Smith is Vice Chairman, and Mr. Valeri is the Clerk.

2. Discuss/approve minutes from the July 11, 2022 meeting.

Mr. Valeri made a motion to accept the minutes as written, Mr. Smith Seconded, all were in favor.

3. Sign Bills/Payroll and any Abatements/Commitments.

- Warrant and Payroll and Commitment #2 were signed.

4. Superintendents report

Mr. Nyberg presented the following:

- The Sampler provided by the WEF Grant arrived. A connector is required to utilize the flow pacing function. This is being ordered, after its receipt the sampler will be placed into service.
- Through collaboration with CMRPC the department is working to secure a grant to inspect sewer mains servicing the industrial area in the center of town.
- The plant water pumps began to have issues with maintaining pressure. Investigation is ongoing, the Board was advised that this could cost several thousand dollars to repair and that consideration will be given to cost vs time of service to determine the best path forward.

5. Financial Updates:

- We are ahead of plan for Tie in fees.
- Mr. Nyberg presented a breakdown of the potential rate calculation and explained how it was performed. Based on this calculation the sewer rate would decrease approximately 1% to the users. Mr. Valeri made a motion to maintain the base rate and adjust the per gallon rate to 0.01473, Mr. Smith seconded the motion. All were in favor.

6. Facility planning updates:

- The contract with Klienfelder for services related to bidding and construction was presented to the Board of Selectmen for review. Mr. Nyberg is meeting with them on August 9th to answer any questions, and anticipates acceptance of the contract.

7. Public Comments

- Peter Stafford of McCarthy Rd asked about the new connections on McCarthy Rd. and if they would have any effect to his connection. Mr. Nyberg assured him that the bylaws would prohibit this connection. Mr. Stafford commented on the new connections and the conditions of the road left by the contractor. He was advised that the contractor was not hired by the sewer department and was hired by the builder, and that the road conditions are not under the authority or purview of the board and that it would be a Highway Department matter. Mr. Stafford was offered an on site meeting to discuss any concerns about the sewer lines and connections and that Mr. Nyberg would be happy to meet him at his convenience at any time. Mr. Stafford accepted the offer and will setup a time with Mr. Nyberg.

At 4:28, Mr. Valeri moved, Mr. Smith seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent