

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
May 8, 2023

Present: Charles Haddock, Chairman
Don E. Smith, Vice Chairman
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Discuss/approve minutes from the April 10, 2023 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Haddock Seconded, all were in favor.

2. Sign Bills/Payroll and any Abatements/Commitments.

- Signed Commitment #15

3. Superintendents report

Mr. Nyberg presented the following:

- The initial robotic camera work is done, there will be some areas of town that were not able to be inspected due to pipe size or some type of obstruction that will need further investigation. The footage will take about a month or so to come back for our review, once that is complete we can determine best paths forward.
- While the camera work was happening we also were able to enter into an agreement to have all of the manholes marked with GIS coordinates, this will be added to the new database we are working on with our Asset Management system.
- Mr. Nyberg asked if there were any questions about the part time operator job description presented last month. No questions were had about the job description but there were concerns that we may not find a candidate with today's job market. A brief discussion around current times and a decision to move forward with advertising.
- Mr Nyberg presented an energy savings project in regards to the Warren st pump station. There was a discussion on its overall costs vs benefits at the station and for the system. After the discussion the board determined that

adding it to next years budget was appropriate and asked Mr. Nyberg to see if this was possible. He stated that he already had asked, and yes because we can transfer the funds from retained earnings we can do it as part of the overall budget. MR. Nyberg will update the Board of Selectmens office and other associated offices with the new budget numbers.

4. Financial Updates:

- Mr. Nyberg stated that the budget is on track and that the planned transfers happened at the town meeting and will allow us to finish out the year in good standing.

5. Facility planning updates:

- Mr. Nyberg discussed informed the board that the contract with Methuen construction is being signed by the Board of Selectmen to move forward with the project after the positive vote.

6. Public Comments:

- **None**

At 4:47, Mr. Smith moved, Mr. Haddock seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent