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From: kathcrevier@aol.com
Sent: Monday, November 7, 2022 4:41 PM
To: mszalansky@comcast.net; csl208@yahoo.com; rlocatelli@yahoo.com; mpetraitis@gmail.com; jtrentacosta10@gmail.com; karen.e.kiley@gmail.com; accountant@northbrookfield.net; selectmen@northbrookfield.net; townclerk@northbrookfield.net
Subject: Minutes

North Brookfield Finance Committee
Minutes of Special Meeting
To discuss, with Library personnel, reasonable salary for Library Director
October 27, 2022 NB Senior Center

Meeting Opened at 6:35

Present: Mike Zalansky, Chet Lubelczyk; Bob Locatelli; Kathy Crevier; Michelle Petraitis; Karen Hubacz, Alternate and Joe Trentacosta, Alternate
Also Present: Dawn Thistle, Librarian; Ellen Smith, Library Trustee Member;
Jason Petraitis; John Tripp, Brooke Canada, Select Board Shiela LeBlanc, Town Accountant

Dawn Thistle, Librarian of the North Brookfield Haston Free Public Library, has expressed her intent to retire from this position on March 1, 2023. Library Trustees cannot post position until they have a salary to offer potential candidate.

Ellen Smith read letter from Peg Bodine, Chairperson of the Library Trustees, outlining duties of a Library Director

Discussion:

Number of hours the Library is open to the public, which is 31.

Dawn explained that she needs to work 30 hours to complete all tasks. Has a staff. of 5 part-time employees

Dawn described all the programs offered at the Library

Devotes lengthy time to produce monthly newsletter

Karen questioned the feasibility of assigning a staff member to work on the newsletter.

Dawn distributed several graphs which illustrated salaries of Librarians in surrounding towns. .

Librarian suggested a salary range of \$25 to \$30 per hour.

Chet suggest salary of \$24/hr.

Most in agreement with this salary range, but how do we finance it?

Will have to wait for Shiela for numbers.

Discussion on cutting hours from 30 to 25. Is this a Library Trustees decision?

Discussion on Historical Museum which was established in the upstairs portion of the original library.

When and why was it moved from this location to its current location

Kathy volunteered to check into this

Next meeting on Thursday, November 10th at 6:30 in the Senior Center

Adjourned at 8:10