

**LIBRARY TRUSTEES MEETING 5 October 2022 (The previous meeting was held August 31 rather than in Sept. due to Dawn's vacation next week)**

**NOTE; There was no meeting in July.**

*Approved 11/2/2022  
Peg Bodine  
Chair Haston Free  
Public Library Trustee*

**Meeting convened at: 7:01 pm**

**Present:** Peg Bodine, Scott Norrie, Tom Skowron, Ellen Smith, Dawn Thistle

**Absent:** Dave Maher, Betty Wuelfing

**Remote:** Harbour Fraser Hodder

**Guest:** Kathy Crevier of the FINCOM

**Minutes of the August 31 meeting were approved.**

**Librarian's Report**

**October 5, 2022**

**Circulation:**

		2021	2022
September 2022	All Items circulated from this library	1687	1363
	NB Items circulated	1563	1288
	Checkouts Overdrive	312	382

**Financial Report:**

<u>Account Balances as of:</u>	6/30/22	7/31/22(FY23)	8/30/22	9/30/22
Salary Account	872.00	72,158.76	63,533.16	57,752.16
Library Expense Account	-159.66	38,337.82	33,401.84	30,613.48
State Grant	218.79	218.79	218.79	218.79
Gift Account	731.08	713.45	68.28	260.28
Child Book Gift	625.29	625.29	625.29	625.29
Trust Funds (expendable)	16,720.48	16,720.48	16,774.61	16,774.61

- The State Aid Financial Report was submitted on September 27.
- I finally got my National Grid electric bills; I had received none since May. Luckily we had encumbered two months-worth from FY22 money, so I am able to pay them!
- **September Activities and Programming:**
- On September 8 Dave Brown presented "Food for Thought," to an audience of 9. Planning for Medicare on September 13 attracted 15 people. Seven were entertained and educated by the skills and tricks of Carol Kelley's and Theresa Langelier's dogs on September 24, sponsored by Second Chance Pet Services.
- The Book Group met in-person and via ZOOM on September 27 to discuss *The Stranger in the Woods*, by Michael Finkel. There were 3 attendees on ZOOM and 12 here in the library—it was a very popular book!
- The Adult Coloring group met twice.
- Brianna's Tuesday Storytime has been averaging 4 children (and 4 parents). The Community Connections programs are very popular. Bee Ready and Books & Blankies alternate on Wednesday mornings. Bee Ready can brag up to 15 children (plus parents), while Books & Blankies is enjoyed by smaller groups.
- Brianna participated in the North Brookfield Elementary School's PTO Cake Walk on

September 21.

- The Friends returned from their summer hiatus on September 22. We added the American Heritage Museum to our museum pass offerings.

**Future Programs:**

October 4: Walking to Wachusett, with Bob Young

October 12: Katherine Sherbrooke, *Leaving Coy's Hill* (rescheduled)

October 17: Covered primitive boxes, with Louise Meierdierks

October 23: Family SpookFest—Trunk or treat at NBES

October 28: Séance with Mme. Dina LeDuke

**Staff News:**

We have offered the two-year alternate Saturday Circulation Assistant job to Lisa Testa.

**Building Maintenance:**

- I have contacted Renaud to schedule the switch-over from cooling to heating.
- There was quite a bit of leaking in the sunny reading room during the rain storm last week. I know, I know, I need to reach out AGAIN to Raymond James...ARGH.
- CWMARS is coming tomorrow to redo the network. This will be paid from ARP funds and \$1,000 from the Salem bequest.

Respectfully submitted,  
Dawn Thistle

**Old Business:** None

**New Business:**

→Director hiring process timeline:

- Dec. 1—ads go out
- Dec. 31—Applications due
- Jan. regular trustees meeting executive session to review applications
- Jan. interviews to be scheduled
- Jan. decision and offer of position to selected candidate
- Mid-February start date-could be sooner depending on circumstances

→Kathy Crevier of the FINCOM listened to our concerns about the need to offer an acceptable hourly rate when seeking to fill the Director position following Dawn's retirement.

**Adjourned: 8:30 pm**

**NEXT MEETING: Wednesday 2 November 2022 at 7:00 pm**

Respectfully submitted,  
Ellen Smith, Secretary