

TOWN OF NORTH BROOKFIELD
MINUTES OF ADJOURNED ANNUAL TOWN MEETING
June 16, 2023

The Adjourned Annual Town Meeting was held in the North Brookfield Elementary School Auditorium on Friday, the 16th day of June at 7:30pm according to the warrant as posted. Moderator James N Caldwell called the meeting to order with a total of 50 voters present.

Action was taken on the following articles:

ARTICLE 4, Part I: A motion was read by Elizabeth Brooke Canada, seconded by John Tripp, to raise, appropriate and transfer the sums of money for the salaries and expenses to operate the following departments for the fiscal year beginning July 1, 2023: Town Moderator, Selectmen, Finance Committee, Accountant, Assessors, Treasurer, Collector, Town Clerk, Conservation, CMRPC, Planning Board and ZBA, and further move to transfer the sum of \$292,862.89 from Stabilization to Group Insurance. Ron Ryel asked if these numbers were different than was previously presented. Moderator Caldwell advised that there were no figures available previously. The motion, requiring a two-thirds approval, passed unanimously.

MODERATOR EXPENSE	\$0.00	\$0.00
Total Moderator		
SELECTMEN ADMIN ASST SALARY	\$31,836.24	
SELECTMEN SALARY	\$0.00	
SELECTMEN EXPENSE	\$2,000.00	
TOWN COUNSEL	\$11,000.00	
TELEPHONE EXPENSE	\$10,000.00	
TOWN OFFICES JANITOR SALARY	\$7,550.18	
TOWN HOUSE EXPENSE	\$2,550.00	
TOWN OFFICES EXPENSE	\$44,000.00	
TOWN REPORT	\$1,800.00	
WEB MASTER STIPEND	\$585.75	
TECHNOLOGY EXPENSE	\$20,000.00	
NBDDP (AZTEC) DEP EXPENSE	\$2,455.00	
STREET LIGHTING	\$28,000.00	
MEMORIAL&VETERANS DAY	\$600.00	
GENERAL INSURANCE	\$225,000.00	
CODE RED	\$4,070.00	
SICK LEAVE BUY BACK	\$6,495.15	
Total Selectmen	\$397,942.32	\$397,942.32
RESERVE FUND	\$100,000.00	
DUES/MEMBERSHIPS	<u>\$200.00</u>	
Total Finance Committee	\$100,200.00	\$100,200.00
ACCOUNTANT SALARY	\$56,181.60	
ACCOUNTANT UNIFUND MAINTENANCE	\$11,550.00	
SINGLE AUDIT	\$21,000.00	
GASB 45	\$7,475.00	
ACCOUNTANT OTHER EXPENSES	\$500.00	
NEW ACCOUNTANT TRAINING	<u>\$0.00</u>	
Total Accountant	\$96,706.60	\$96,706.60
ASSESSORS SALARY	\$74,516.00	
ASSESSORS EXPENSE	\$2,500.00	
ASSESSORS REVALUATION EXPENSE	\$4,900.00	
ASSESSORS REVALUATION SALARY	\$2,500.00	
ASSESSORS COPIER LEASE	<u>\$956.00</u>	
Total Assessors	\$85,372.00	\$85,372.00
TREASURER CERTIFICATION SALARY	\$0.00	
TREASURER SALARY	\$44,129.28	
TREASURER BANKING/PAYROLL	\$10,760.00	
TREASURER POSTAGE	\$2,500.00	
TREASURER EXPENSES	\$1,000.00	
TREASURER BOND AND LEGALS	\$3,000.00	
TREASURER TAX TITLE	\$5,000.00	
NEW TREASURER TRAINING SALARY	<u>\$0.00</u>	
Total Treasurer Operating	\$66,389.28	\$66,389.28

MATURING DEBT JR/SR HIGH SCHOOL	\$240,000.00	
MATURING DEBT LIBRARY	\$125,000.00	
MATURING DEBT FIRE TRUCK	\$60,000.00	
MATURING DEBT POLICE FACILITY	\$130,000.00	
MATURING DEBT HORSE POND DAM	\$27,556.00	
MATURING DEBT ROOF	\$60,000.00	
MATURING DEBT HUCK'S	\$110,000.00	
MATURING DEBT WWTP UPGRADE	\$44,643.00	
INTEREST JR/SR HIGH SCHOOL	\$30,000.00	
INTEREST LIBRARY	\$21,875.00	
INTEREST FIRE TRUCK	\$1,500.00	
INTEREST POLICE FACILITY	\$34,450.00	
INTEREST HORSE POND DAM	\$15,224.35	
INTEREST SCHOOL ROOF	\$31,700.00	
INTEREST HUCK'S	\$68,500.00	
INTEREST SEWER UPGRADE	\$57,324.75	
Total Debt (Override)	<u>\$1,057,773.10</u>	\$1,057,773.10
MATURING DEBT: SCHOOL WINDOWS	\$14,580.00	
INTEREST: SCHOOL WINDOWS	\$5,449.28	
CHAPTER 90 INTEREST	\$500.00	
Total Debt (NO Override)	<u>\$20,529.28</u>	\$20,529.28
STATE ASSESSMENT WORC COUNTY RETIREMEN'	\$800,780.00	
UNEMPLOYMENT	\$60,000.00	
GROUP INSURANCE	\$1,814,450.35	
MEDICARE	\$133,000.00	
Total Benefits	<u>\$2,808,230.35</u>	\$2,808,230.35
TOWN COLLECTOR CERTIFICATION SALARY	\$1,000.00	
TOWN COLLECTOR SALARY	\$46,835.69	
TOWN COLLECTOR CLERK SALARY	\$20,400.00	
TOWN COLLECTOR SOFTWARE MAINTENANCE	\$10,600.00	
TOWN COLLECTOR COMPUTER BILLING	\$1,700.00	
TOWN COLLECTOR POSTAGE	\$6,700.00	
TOWN COLLECTOR EXPENSES	\$3,150.00	
TOWN COLLECTOR POSTAGE MACHINE	\$3,000.00	
TOWN COLLECTOR TAX TITLE	\$4,000.00	
PARKING CLERK SALARY	\$723.18	
PARKING CLERK EXPENSES	\$100.00	
Total Collector & Parking	<u>\$98,208.87</u>	\$98,208.87
TOWN CLERK SALARY	\$46,495.47	
TOWN CLERK CLERK SALARY	\$0.00	
TOWN CLERK EXPENSES	\$800.00	
ELECTION & REGISTRARS SALARY	\$1,000.00	
ELECTION & CENSUS SALARY	\$9,875.00	
ELECTION & CENSUS EXPENSES	\$9,500.00	
TOWN CLERK DOG LICENSES	\$200.00	
Total Town Clerk & Elections	<u>\$67,870.47</u>	\$67,870.47
CONSERVATION CLERK SALARY	\$2,200.00	
CONSERVATION EXPENSES	\$255.00	
CONSERVATION TRAINING EXPENSE	\$150.00	
Total Conservation	<u>\$2,605.00</u>	\$2,605.00
CENTRAL MASS REGIONAL PLANNING	\$1,495.00	
Total Central Mass. Regional Planning	<u>\$1,495.00</u>	\$1,495.00
PLANNING BOARD CLERK SALARY	\$1,715.00	
PLANNING BOARD EXPENSES	\$750.00	
Total Planning	<u>\$2,465.00</u>	\$2,465.00
ZBA CLERK SALARY	\$204.00	
ZBA EXPENSES	\$200.00	
Total ZBA	<u>\$404.00</u>	\$404.00
Total raise and appropriate		\$4,513,328.38
Total transfers		\$292,862.89
Total for this part of motion		\$4,806,191.27

ARTICLE 4, Part II: A motion was read by John Tripp, seconded by Elizabeth Brooke Canada and voted favorably by a show of hands to raise, appropriate and transfer the sums of money for the salaries and expenses to operate the following departments for the fiscal year beginning July 1, 2023: Police, Fire, Building Inspector, Plumbing and Gas Inspector, Wiring Inspector, NBEMA and Tree Warden; and further to transfer the sum of \$33,398.10 from Fire Personnel Stabilization, the sum of \$38,169.25 from Police Personnel Stabilization and the sum of \$13,630.54 from Lease Stabilization for a total transfer of \$85,197.89 to Fire Truck Lease Expense and further move to transfer the sum of \$10,225.25 from Lease Stabilization to Fire Air Tank Lease.

POLICE SALARY	\$368,365.00	
POLICE CLERK SALARY	\$0.00	
POLICE CAREER INCENTIVE SALARY	\$43,403.25	
POLICE OVERTIME	\$52,711.00	
POLICE SHIFT DIFFERENTIAL SALARY	\$11,648.00	
POLICE TRAINING SALARY	\$10,500.00	
POLICE PART TIME SALARY	\$0.00	
POLICE CHIEF SALARY	\$110,873.75	
POLICE EXPENSES	\$49,163.00	
POLICE: BULLETPROOF VEST EXPENSE	\$1,700.00	
POLICE OFFICES EXPENSE	\$35,952.00	
ANIMAL CONTROL OFFICER SALARY	\$8,092.00	
ASS'T ANIMAL CONTROL OFFICER SALARY	\$1,197.00	
ANIMAL CONTROL EXPENSE	\$500.00	
Total Police & Animal Control	<u>\$694,105.00</u>	\$694,105.00
FIRE SALARY	\$24,624.00	
FIRE TRAINING SALARY	\$23,185.31	
FIRE CHIEF SALARY	\$10,969.97	
FIRE DEPUTY CHIEF SALARY	\$7,768.66	
FIRE ASSISTANT CHIEF SALARY	\$7,040.38	
FIRE EXPENSES	\$48,661.00	
AIR TANK LEASE	\$29,032.61	
SAFETY INSPECTOR SALARY	\$2,228.54	
TRAINING CENTER ADMIN SALARY	\$387.03	
FORESTRY	\$800.00	
FIRE PREVENTION SALARY	\$379.75	
FIRE TRUCK LEASE EXPENSE	\$85,197.89	
WEEKEND STATION DUTY SALARY	\$12,989.39	
Total Fire Department	<u>\$253,264.53</u>	\$253,264.53
FIRE STATION/AMBULANCE EXPENSE	\$10,500.00	
Total Emergency Squad	<u>\$10,500.00</u>	\$10,500.00
BUILDING INSPECTOR SALARY	\$15,817.00	
ASS'T BUILDING INSPECTOR SALARY	\$489.00	
BUILDING INSPECTOR EXPENSES	\$980.00	
BUILDING INSPECTOR MILEAGE EXPENSE	\$500.00	
Total Building Inspector	<u>\$17,786.00</u>	\$17,786.00
PLUMBING INSPECTOR SALARY	\$3,466.00	
ASS'T PLUMBING INSPECTOR SALARY	\$498.60	
PLUMBING INSPECTOR OFFICE SUPPLIES	\$100.00	
GAS INSPECTOR SALARY	\$1,414.20	
Total Plumbing & Gas Inspector	<u>\$5,478.80</u>	\$5,478.80
WIRING INSPECTOR SALARY	\$4,461.00	
ASS'T WIRING INSPECTOR SALARY	\$582.00	
Total Wiring Inspector	<u>\$5,043.00</u>	\$5,043.00
NBEMA EXPENSES	\$5,000.00	
Total NBEMA	<u>\$5,000.00</u>	\$5,000.00
CARE OF TREE WARDEN SALARY	\$5,000.00	
TREE MAINTENANCE	\$10,000.00	
Total Care of Trees	<u>\$15,000.00</u>	\$15,000.00
Total raise and appropriate		\$910,754.19
Total transfers		\$95,423.14
Total for this part of motion		\$1,006,177.33

ARTICLE 4, Part III: A motion was read by Elizabeth Brooke Canada, seconded by John Tripp, and voted favorably by a show of hands to raise and appropriate the following sums of money, as written, for the salaries and expenses to operate the School Department for the fiscal year beginning July 1, 2023.

North Brookfield Schools	\$7,191,963.60	
NB School Medicaid Expense	\$6,000.00	
Bay Path Assessment	\$462,651.00	
Total School Department	\$7,660,614.60	\$7,660,614.60
Total for this part of motion		\$7,660,614.60

ARTICLE 4, Part IV: A motion was read by John Tripp, seconded by Elizabeth Brooke Canada and voted favorably by a show of hands to raise and appropriate the sums of money for the salaries and expenses to operate the following departments for the fiscal year beginning July 1, 2023: Highway, Board of Health, Cemetery, Council on Aging, Veterans, Library, Playground, Town Beach and Town Park. Board of Health Chair Ethan Melad advised that he may need to request fund during the year to replenish cuts that were made.

HIGHWAY SALARY	\$278,882.40	
HIGHWAY CLERK SALARY	\$16,848.00	
HIGHWAY SUPT. SALARY	\$84,896.64	
HIGHWAY POLICE OFF DUTY DETAIL	\$0.00	
HIGHWAY EXPENSES	\$138,700.00	
TRUCK LEASE	\$0.00	
HIGHWAY LINE PAINTING	\$5,000.00	
SNOW & ICE: SALARY	\$20,000.00	
SNOW & ICE EXPENSES	\$98,500.00	
RHE COOP	\$0.00	
Total Highway & Snow & Ice	\$642,827.04	\$642,827.04

BOH COMMISSIONERS SALARY	\$2,518.00	
BOH ADMIN ASSISTANT	\$19,760.00	
SALARY - ANIMAL INSPECTOR	\$1,500.00	
SALARY - ANIMAL QUARANTINE	\$536.00	
FOOD INSPECTOR SALARY	\$2,040.00	
BOH CLINICAL SERVICES	\$5,000.00	
BOH EXPENSES	\$14,775.00	
Total BOH	\$46,129.00	\$46,129.00

RECYCLING MONITOR SALARY	\$50,544.00	
RECYCLING EXPENSES	\$119,820.00	
Total Recycling	\$170,364.00	\$170,364.00

CEMETERY SALARY	\$12,568.44	
COMMISSIONERS/ELECTED OFFICIAL	\$1,323.96	
CEMETERY EXPENSES	\$8,801.00	
Total Burials & Cemetery	\$22,693.40	\$22,693.40

COA CLERK/RECEPTIONIST	\$3,704.00	
COA JANITOR SALARY	\$3,343.00	
COA DIRECTOR SALARY	\$20,421.00	
COA PROGRAM ASST.	\$17,700.00	
COA SERVICES EXPENSE	\$16,800.00	
SENIOR WHEELS EXPENSE	\$750.00	
Total COA	\$62,718.00	\$62,718.00

VETERANS AGENT: SALARY	\$8,160.00	
VETERANS EXPENSES	\$2,500.00	
VETERANS BENEFITS	\$25,000.00	
Total Veterans	\$35,660.00	\$35,660.00

LIBRARY SALARY	\$85,100.00	
LIBRARY EXPENSES	\$47,600.00	
Total Library	\$132,700.00	\$132,700.00

PLAYGROUND AND REC SALARY	\$563.04	
PLAYGROUND AND REC EXPENSES	\$3,200.00	
Total Playground & Rec	<u>\$3,763.04</u>	\$3,763.04
TOWN BEACH SALARY	\$684.00	
TOWN BEACH EXPENSES	\$5,959.00	
Total Lake Lashaway	<u>\$6,643.00</u>	\$6,643.00
TOWN PARK EXPENSES	\$1,000.00	
Total Town Park	<u>\$1,000.00</u>	\$1,000.00
Total for this part of motion		\$1,124,497.48
Total for the General Fund Operating Budget	\$14,597,480.68	including transfers

ARTICLE 5: A motion was made by John Tripp, seconded by Elizabeth Brooke Canada, and voted favorably by a show of hands to raise and appropriate a sum of money to operate the Water Department for the 12-month period beginning July 1, 2023, under the provisions of MGL Chapter 44, section 53F½.

DIRECT COSTS		
WATER: ADMINISTRATIVE ASST SALARY	\$44,975.00	
WATER COMMISSIONERS SALARY	\$3,193.00	
WATER OVERTIME SALARY	\$3,430.00	
WATER OPERATOR SALARY	\$119,147.00	
WATER SUPERINTENDENT SALARY	\$82,000.00	
WATER OTHER SALARY	\$4,500.00	
WATER EXPENSES	\$256,114.00	
WATER IMPROVEMENT CAPITAL OUTLAY	\$168,945.00	
WATER HEALTH INSURANCE	\$39,976.00	
Total Water	<u>\$722,280.00</u>	\$722,280.00

INDIRECT COSTS		
INSURANCE	\$3,924.00	
PENSION	\$68,301.00	
CENTRAL SERVICES	\$15,392.00	
Total Indirect Costs	<u>\$87,617.00</u>	\$87,617.00

\$722,280.00 to be raised from Water Enterprise revenues and that \$87,617.00 to be raised and appropriated in the General Fund operating budget and allocated to the enterprise fund for funding.

Total for this motion \$809,897.00

ARTICLE 6: A motion was made by Elizabeth Brooke Canada, seconded by John Tripp, and voted favorably by a show of hands to see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Department for the 12-month period beginning July 1, 2023, under the provisions of MGL Chapter 44, section 53F½ and further to transfer \$75,000.00 from Sewer: Retained Earnings to Sewer: Repair and Maintenance.

DIRECT COSTS		
SEWER CLERK SALARY	\$15,606.00	
SEWER COMMISSIONERS SALARY	\$2,937.00	
SEWER OVERTIME SALARY	\$28,000.00	
SEWER ASSISTANT SUPT SALARY	\$68,536.00	
SEWER SUPERINTENDENT SALARY	\$85,620.00	
SEWER OPERATOR SALARY	\$53,798.00	
SEWER OPERATOR2 SALARY	\$18,156.00	
SEWER SALARY - OTHER	\$2,200.00	
SEWER EXPENSES	\$547,200.00	
SEWER DEBT	\$105,000.00	
SEWER INTEREST	\$40,025.00	
SEWER HEALTH INSURANCE	\$54,303.65	
Total Sewer	<u>\$1,021,381.65</u>	\$1,021,381.65

INDIRECT COSTS		
PENSION	\$ 54,640.04	
CENTRAL SERVICES	\$ 28,216.31	
Total Indirect Costs	<u>\$82,856.35</u>	\$82,856.35

\$1,021,381.65 to be raised from Sewer Enterprise revenues and that \$82,856.35 to be raised and appropriated in the General Fund operating budget and allocated to the enterprise fund for funding.

Total for this motion \$1,104,238.00

ARTICLE 14: A motion was made by John Tripp, seconded by Elizabeth Brooke Canada, and voted favorably by a show of hands to raise and appropriate the sum of \$70,000 to the North Brookfield Emergency Squad Service Contract Account, and further move that the Town vote to raise and appropriate the sum of \$68,000.00 to the North Brookfield Emergency Squad for ALS services for the fiscal year beginning July 1, 2022.

N.B. EMERGENCY SQUAD SERVICE CONTRACT	\$70,000.00	
N.B. EMERGENCY SQUAD ALS	\$68,000.00	
Total NBEMS Contract	<u>\$138,000.00</u>	\$138,000.00
Total for this motion	\$138,000.00	

Ron Ryel made a motion, seconded by John Tripp and voted favorably by a show of hands to dissolve the meeting at 7:39.

A TRUE COPY, ATTEST:

Tara M Hayes, Town Clerk

SEAL