



North Brookfield Transfer Station & Recycling Center Regulations

57 East Brookfield Road, North Brookfield, MA 01535

These regulations have been adopted by the North Brookfield Board of Health to facilitate the safe and efficient operation of the North Brookfield Recycling Facility herein to be known as the facility.

1. Residents that choose to use the facility must have a valid sticker on their vehicle. (See Sticker Policy) Stickers are put on vehicles by monitors after residents pay annual fee at the Board of Health office or at facility.
2. The employees of the facility shall enforce these regulations, with assistance from the Board of Health.
3. The facility shall comply with all state and local laws regarding refuse collection and transportation including the state ban on disposing of recycled materials as refuse.
4. The facility will collect and process recycled materials in a manner that ensures the materials will meet industry standards and are acceptable to the companies that receive them.
5. All recycled material must be clean and placed only in the designated location for their collection.
6. The Board of Health will annually update the list of materials the facility accepts and how the material is to be prepared for recycling. The list will be given to the residents and will be posted at the facility.
7. The Board of Health shall set fees for certain items to defray the cost of handling these items. The list of these fee items will be provided to residents annually and a copy will be at the facility at all times. Disputes over fees must be directed to the Board of Health Office (508-867-0201)
8. The Take-It-Or-Leave-It Shed is a great tool for reducing our waste through reuse. Because some of the items left at the shed must later be disposed of, the facility reserves the prerogative to refuse certain items or charge a fee for the item. The operator is charged with communicating the regulation and collecting the fee. Complaints about a fee must be directed to the Board of Health Office (508-867-0201) The Take-it-or-Leave-it-Shed will open on April 15th and close on October 15th. Only clean reusable items are accepted in the shed. Browsing in the shed shall be limited to two visits per day for duration of ten minutes each visit.
9. Recycling center users must comply with the regulations and directions of the staff on site at the facility. Failure to do so will result in immediate expulsion and may result in permanent revocation of Recycling Center privileges.
10. Complaints about policies or staff should be addressed to the Board of Health office (508-867-0201).
11. The use of profane language by residents or staff will not be tolerated.
12. Children under 5 years of age must be under direct supervision of an adult at all times while in the facility.
13. Cardboard policy: On Wednesday any amount of cardboard may be brought in for recycling before 11 AM. Acceptance of cardboard on Saturdays may be limited to 3 trips from a vehicle to the baler due to the large volume of traffic at the facility.



14. Fundraising/campaigning: Any person or group that is fundraising, soliciting signatures or campaigning must submit a fundraising application in advance of event. On date of event, see Monitor for their set up location. Fundraisers must stay in assigned area and not impede residents use of the facility. Vehicles for these groups must be parked near the compost pile or the Hazardous Waste Building at Monitors discretion.
15. Household Hazardous Waste including non latex paint will only be accepted on designated Household Hazardous Waste Collection Days.
16. Pedestrians shall have the right of way at all times within the facility.
17. During inclement weather the facility may close.
18. Smoking is prohibited in all public areas of the facility and in any enclosed or partially enclosed structure. Employees may be given permission by the facility Manager to smoke in a designated private outdoor area at least 30 feet from the public.

Revised and adopted by the Board of Health, February 2023