

**Minutes of the Meeting of the Board of Water Commissioners**  
**Monday, May 9, 2016**  
**Bell Hill Water Treatment Facility**  
**14 Bell Hill Road**  
**North Brookfield, MA 01535**

Present: **James Kularski, Tim Nason, John Thomasian, Richard Kennan and Kristen Thacker, Administrative Assistant**

**The meeting opened at 6:00pm.**

**Reorganize the Board**

Mr. Kularski asked Mr. Nason and Mr. Thomasian if they wanted to be the Chairman of the Board of Water Commissioners. Mr. Nason and Mr. Thomasian both respectfully declined. Mr. Kularski will remain the Chairman to Board of Water Commissioners.

**Review and approve the minutes**

Mr. Nason made a motion and Mr. Thomasian seconded the motion to approve the minutes of the April 19, 2016 Board of Water Commissioners meeting. The vote to accept these minutes was unanimous.

**Discuss minimum water user rate increase and vote**

Mr. Kennan stated that approximately 95% of the water users use the minimum usage at the current \$45.00 charge. Mr. Kennan stated that he would like to see the minimum water usage fee to go up by \$5.00, making the fee amount \$50.00 vs. the \$45.00 that it has been for many years. Mr. Kennan stated that by going forward with this increase it will put all of the North Brookfield Water Department's water users more in line with each other and it will be \$10.00 per thousand gallons. Mr. Kularski made a motion to increase the North Brookfield's minimum usage water fee from \$45.00 to \$50.00, beginning July 1, 2016. Mr. Thomasian seconded the motion. The vote to increase this fee was unanimous.

**Superintendent Report**

Mr. Kennan stated that the North Brookfield Water Department is still having trouble with the Mendela Farm on Barnes Road in North Brookfield and following the rules and regulations of the barrier that is required between the livestock at the farm and the North Brookfield Water

Shed. Mr. Kennan stated that he has been in contact with the DEP and the proper authorities and Mr. Kennan stated that he would keep the Board of Water Commissioners up to date as soon as he heard back from the DEP.

**New Business**

Mrs. Thacker stated that all the shut off notices have been mailed out and shut offs are to start on Monday, May 16, 2016 at noon for those who have still not paid their water bills that were mailed on January 28, 2016.

**Meeting adjourned at 6:13pm**

Respectfully Submitted,  
Kristen Thacker-Administrative Assistant