

**Minutes of the Meeting of the Board of Water Commissioners
Monday, November 14, 2016
Bell Hill Water Treatment Facility
14 Bell Hill Road
North Brookfield, MA 01535**

**Present: Jim Kularski, Tim Nason, Rich Kennan
And Admin. Asst. Kelly Valeri**

The meeting opened @ 6:00 PM

Review and approve the minutes

Mr. Kularski made a motion and Mr. Nason seconded the motion to approve the minutes of the September 14, 2016 Board of Water Commissioners meeting. The vote to accept these minutes was unanimous.

Discuss solar installation

Mr. Kennan stated that he had recently gone around with the Planning Board Members and Mary Walters to look at the proposed sites and panels needed for each space. A new plan is to be brought up to Mr. Kennan. The plan is under review. Mr. Kennan and Mr. Kularski are attending the Planning Board Meeting Tuesday night at 8:00 pm to discuss anything further.

Superintendent Report

Mr. Kennan stated the Ross Valve annual pressure reducing maintenance- Old East Brookfield Rd. cannot shut 8" valve to change pilot valve. Need to look at possible replacement of the valve. Mr. Kennan also stated that he had replaced a hydrant on 14 Summit Terrace that was hit. Insurance information has been given to Bartlett to process the claim.

New Business

Sewer is instituting 0 usage for minimum usage charge fee. Discussion will be postponed until December's meeting when all board members are present.

The unsafe condition of the Tower was discussed. Mr. Kularski made a motion and Mr. Nason seconded that a letter would be sent to the BOS stating the tower is unsafe and should be removed. Discussion of a 3rd Operator for next year's budget. There is an idea in place and specifics will be worked on prior to our December meeting.

Meeting Adjourned at 6:52 pm

Respectfully Submitted,
Kelly Valeri, Administrative Assistant

