

**Minutes of the Meeting of the Board of Water Commissioners**  
**Monday, September 14, 2020**  
**Bell Hill Water Treatment Facility**  
**14 Bell Hill Road**  
**North Brookfield, MA 01535**

**Present:** Tim Nason, Shiela LeBlanc, Scott Bombard, Rich Kennan and Kelly Valeri

**Absent:** None

**The meeting opened @ 6:00 PM**

**Abatement request**

Phillip Jersyck, owner of 28 Spring Street attended the meeting in regards to a very high water bill at the home. He explained one of his tenants had a leaky toilet but held off on notifying him due to her concerns of Covid 19. This caused very high water use for the 5 family home. After a brief discussion, Shiela LeBlanc made a motion to abate the water bill down to \$2250.00. Mr. Bombard seconded the motion. The vote was unanimous.

**Review and approve the minutes**

Mr. Nason made a motion to approve the July 13, 2020 minutes as written. Mr. Bombard seconded the motion. The vote to accept these minutes was unanimous.

**Superintendent Report**

- **Mass DEP** – Mr. Kennan informed the Board there was a coliform hit at the Pump Station. He believes the lab mixed up the samples. Verbal phone call to us was for raw water as always. There's no way to prove mix up to DEP. Moving forward we have implemented notification by email from the lab, a report to be filed the next day to us from lab and phone call of any coliform sample result to the Superintendent.
- **SCADA System**- The SCADA was replaced this month. This repair was long overdue as it was 20 years old. The repair went ok with a couple long nights spent at the Treatment Plant. There are still a few issues to straighten out but overall everything is complete.
- **Storage Tank/Clear well** – The storage tank and clear well have both been cleaned. Everything was fine. There was very little residue in the tank or clear well.
- **Stoddard Place Project**- The Stoddard Place project is complete. A 6" main was installed replacing the old AC pipe. The condition of the AC pipe had deteriorated and caused the inability to connect the new pipe to it.

- **Meter Replacement-** The new water meter installations are under way. Our goal is to replace approximately 30 per month.

### **New Business**

**Sewer Department Letter** - Mr. Kennan showed the Commissioners the response letter from the Sewer Commissioners in regards to conserving water that is used in the Operations Building.

**Meeting Adjourned at 6:50 pm**

**Motion made by Tim Nason and seconded by Scott Bombard to move into Executive Session.**

**Motion was accepted by all three commissioners, Tim Nason, Scott Bombard and Shiela LeBlanc.**

**At that time the meeting moved into Executive Session.**

Respectfully Submitted,

Kelly Valeri  
Administrative Assistant