

Minutes of the Meeting of the Board of Water Commissioners
Monday, February 8, 2021
Bell Hill Water Treatment Facility
14 Bell Hill Road
North Brookfield, MA 01535

Present: Tim Nason, Shiela LeBlanc, Scott Bombard, Rich Kennan and Jamie Flamand

Absent: Kelly Valeri

The meeting opened @ 6:00 PM

Review and approve the minutes

Ms. LeBlanc made a motion to approve the January 11, 2021 minutes as written. Mr. Bombard seconded the motion. The vote to accept these minutes was unanimous.

Abatement request

David and Janine Fish attended the meeting to discuss their very high water usage/bill. After a brief discussion the Board of Water Commissioners voted unanimously to approve an abatement in the amount of \$456.84. Ms. Valeri stated a letter would be sent to Mr. and Mrs. Fish confirming the decision and the remaining amount due on their account.

Superintendent Report

- **Old East Brookfield Rd** – Mr. Kennan informed the Board of Water Commissioners of a leak that was found on Old East Brookfield Rd. The leak was determined to be a service leak and was repaired with no issues.
- **Water Bills** – Water bills were mailed out and are due March 1, 2021. We have had a few calls on high water usage and one request for an abatement.
- **Superintendent Resignation** – Mr. Kennan handed in his official resignation letter to the Board of Water Commissioners. Ms. LeBlanc made a motion to accept Mr. Kennan's resignation. Mr. Nason seconded the motion. The vote to accept Mr. Kennan's resignation was unanimous.

New Business

- **Review FY 2022 Budget** – The FY 2022 Budget is complete and ready for the Board Members to review. Mr. Bombard made a motion to accept the Budget. Ms. LeBlanc seconded the motion. A motion to accept the FY 2022 Budget was unanimous.
- **Hydra Tech Quote** – A quote from Hydra Tech was reviewed by the Board. This will be a big project but one that needs to be done. Ms. LeBlanc made a motion to accept the quote. Mr. Bombard seconded. A motion to accept the Hydra Tech quote was unanimous.
- **Edna Circle** - Mr. Kennan discussed the options of meters for installation at Edna Circle. The board agreed that all units at Edna Circle will have shut off meters installed. This will eliminate the need for each unit to install their own water line to their unit.
- **New Superintendent contract** – A copy of Jamie Flamand's Superintendent contract was available for review by the Board. After review, Ms. LeBlanc made a motion to accept the contract as submitted. Mr. Nason seconded the motion. The motion was unanimous.
- Ms. LeBlanc made a motion to adjourn the meeting. Mr. Nason seconded. The vote to adjourn the meeting at 6:36 was unanimous.

Meeting Adjourned at 6:36 pm

Respectfully Submitted,

Kelly Valeri
Administrative Assistant