

**Minutes of the Meeting of the Board of Water Commissioners
Monday, December 13, 2021
Bell Hill Water Treatment Facility
14 Bell Hill Road
North Brookfield, MA 01535**

Present: Tim Nason, Scott Bombard, James Grace, Jamie Flamand and Kelly Valeri

Absent: None

The meeting opened @ 6:00 PM

Review and approve the minutes

Mr. Nason made a motion to approve the November 8, 2021 minutes as written. Mr. Bombard seconded the motion. The vote to accept these minutes was unanimous.

Superintendent Report

Pond Analysis & Treatment – Mr. Flamand informed the Board of the results from the algae treatment that was performed last month. The results showed that after treatment the blue and green algae was gone. This was the first time using this particular treatment procedure in the pond. More monitoring and testing will be performed in the upcoming months.

Sanitary Survey reply – The NBWD had their Sanitary Survey on October 14, 2021. Mrs. Webber from Mass Dep performed the survey. The report summary found that our North Brookfield Water Department will need to proceed with obtaining a 3T License. Mr. Flamand will be pursuing this in the upcoming months. The water department also has to develop and implement a distribution valve exercising program. Mr. Flamand is currently working on that as well.

Senior Center leak – The Water department will be assisting Highway at the Senior Center on Forest Street. There is substantial leak that needs to be fixed. Ken Nye will be taking care of the plumbing.

New Hire Advertisement – Mr. Flamand will be placing an ad in the New Leader the first week of January. This position will be for an OIT to start training for when Mr. Kennan fully retires in June of 2022. The ad will run for one week.

New Business

Coronavirus Local Fiscal Recovery Fund (CLFRF) – Mr. Flamand became aware of the CLFRF Fund that has been approved for our town. Monies can be allotted for certain projects for the Water Department as well as other departments, and paid for by these funds. Projects must be submitted to the Board of Selectmen for approval prior to these projects. Mr. Flamand has a few items he will be submitting for approval.

Mr. Nason made a motion to adjourn the meeting. Mr. Grace seconded. The vote to adjourn the meeting at 6:26 was unanimous.

Meeting Adjourned at 6:26 pm

Respectfully Submitted,

Kelly Valeri

Administrative Assistant