

**Minutes of the Meeting of the Board of Water Commissioners  
Monday, November 8, 2021  
Bell Hill Water Treatment Facility  
14 Bell Hill Road  
North Brookfield, MA 01535**

**Present:** Tim Nason, James Grace, Jamie Flamand and Kelly Valeri

**Absent:** Scott Bombard

**The meeting opened @ 6:00 PM**

**Review and approve the minutes**

Mr. Grace made a motion to approve the September 13, 2021 minutes as written. Mr. Nason seconded the motion. The vote to accept these minutes was unanimous.

**Superintendent Report**

**Pond Analysis & Treatment** – Mr. Flamand gave a copy of the recent pond analysis to the Commissioners. The analysis was performed in October by Water and Wetland, LLC. An aeration system may be installed in the future to help with pond treatment. Quotes are being collected and will be available to the Commissioners in the upcoming months as they are received.

**Leak Detection** – Leak detection was performed in September. There were a total of 4 leaks found. Three of the four leaks have been fixed and the fourth is in the process of being scheduled with Ed Thibeault. The leaks found will be used in this year's Annual Statistical Report under unaccounted water.

**PFAS Testing** – The NBWD recently submitted a sample for PFAS testing as mandated by Mass DEP. There was no trace of PFAS detected in either of the samples. The water department will be notified whether or not further testing will be required.

**Sanitary Survey** – The Sanitary Survey was performed on October 14<sup>th</sup> by Margo Webber. Mr. Flamand is waiting for the written report that follows. A preliminary email from Margo states that there were a few changes that may step the Treatment Plant up to a level T3. Once all the data is sent to Mr. Flamand, he will look everything over and discuss options with the Board moving forward.

Mr. Nason made a motion to adjourn the meeting. Mr. Grace seconded. The vote to adjourn the meeting at 6:36 was unanimous.

**Meeting Adjourned at 6:36 pm**

Respectfully Submitted,

Kelly Valeri  
Administrative Assistant